

**BOONE COUNTY HOUSING AUTHORITY
MAY 19, 2017, REGULAR MEETING
MINUTES**

Call to Order, Roll Call

Allen Sisson called the meeting to order at 9:00 a.m. on May 19, 2017 at the Boone County Housing Authority (BCHA) offices, at 2036 North State Street, Belvidere, Illinois. It was noted that the following Board members were in attendance:

Present:	Chairman Allen Sisson Commissioner Ray Morse Commissioner Stacy Mickelson Commissioner Ron Wait Commissioner Jerrica Cole
Absent:	Vice-Chairman Robert Johns

Also present: Staff member Alan Zais, Kristin Andrews, Vickie Huwe, Christina Coon, Felicia Davis.

Guests

None.

Changes to the Agenda

None.

Public Comment

None.

Executive Director Report

Alan Zais noted that a written copy of his report accompanied the board packet. Alan commented that the Boone County wait list demographics were similar to the recent experience of the Stephenson County wait list. Although a strong outreach was made to local services and residents, a large percentage of applicants were from outside of Boone County. Kristin Andrews said that quite a few applicants will choose every preference possible and they will not necessarily prove applicable to be provided to applicants. Kristin said some letters were already being returned from people who did not provide the correct address. Allen Sisson noted that 11% of the applicants were from Belvidere and asked if the local preference was also for people working in Belvidere, and Kristin said they could be working anywhere as long as it was 20 hours a week for the working preference. Alan said the wait list software made the process relatively easy and it would be easier to use again in the future. Alan also said he intended to start providing the board with reports that would show program success by creating a baseline for further

measure, which would also prove important in showing the BCHAs local administrative success and help protect against the idea of any forced consortia.

Resolution No. 17 R 07 Approving Minutes of the April 21, 2017 Meeting

Ron Wait moved to approve Resolution No. 17 R 07. The motion was seconded by Ray Morse and approved by all commissioners present.

Financial Report

Vickie Huwe said that HUD was giving BCHAs the right amount of funding needed for the program. Allen asked if any budget change was expected from the new administration, and Alan said the Housing Choice Voucher funding was kept the same through the 09/30/17 Federal fiscal year, but it did not take into account inflation and could eventually lead to less vouchers served.

Stacy Mickelson moved to approve the financial report. The motion was seconded by Jerrica Cole and approved by all commissioners present.

New Business

None.

Old Business

None.

Commissioner Comments

None.

Executive Session

None.

Action Take from Executive Session

None.

Adjournment

Ron Wait moved to hold the next meeting at 9:00 a.m. on June 16, 2017 at the Boone County Housing Authority office, 2036 North State Street, Belvidere, Illinois, 61008, and adjourn the meeting at 9:15 a.m. The motion was seconded by Ray Morse and approved by all commissioners present.

Respectfully submitted,

Recording Secretary

Commissioner _____ moved to approve
these minutes, seconded by Commissioner _____

_____ The foregoing minutes were approved by the Boone County Housing Authority
on this 16th day of June, 2017.

Chairman Allen Sisson

Vice Chairman Robert Johns

Commissioner Ron Wait

Commissioner Ray Morse

Commissioner Stacy Mickelson

Commissioner Jerrica Cole
