

**BOONE COUNTY HOUSING AUTHORITY
MARCH 17, 2017, REGULAR MEETING
MINUTES**

Call to Order, Roll Call

Allen Sisson called the meeting to order at 9:02 a.m. on March 17, 2017 at the Boone County Housing Authority (BCHA) offices, at 2036 North State Street, Belvidere, Illinois. It was noted that the following Board members were in attendance:

Present:	Chairman Allen Sisson Vice-Chairman Robert Johns Commissioner Ray Morse Commissioner Stacy Mickelson Commissioner Ron Wait Commissioner Jerrica Cole
Absent:	

Also present: Staff members Alan Zais, Vickie Huwe, Kristin Andrews, Christina Coon, Felicia Davis.

Guests

None.

Changes to the Agenda

None.

Public Comment

None.

Public Hearing for Revisions to the FY2017 Housing Voucher Administrative Plan

Robert Johns moved to open the public hearing at 9:03 am. The motion was seconded by Ray Morse and approved by all commissioners present. Alan Zais reported that the public notice had been published for thirty days and that no comments were received and no one from the public was in attendance. Ray Morse moved to close the public hearing at 9:03 am. The motion was seconded by Robert Johns and approved by all commissioners present.

Executive Director Report

Alan Zais noted that a written copy of his report accompanied the board packet. Reported that the President's budget request would include a 13% reduction in funding to the U.S. Department of Housing and Urban Development (HUD) capital funds, HOME, Community Development Block Grants (CDBG) programs, but not the voucher program.

However, it did not include any additional funding for the voucher program and therefore such a budget would not keep current with inflationary value and realistically be a program reduction.

Resolution No. 17 R 03 Approving Minutes of the February 17, 2016 Meeting

Ron Wait moved to approve Resolution No. 17 R 03. The motion was seconded by Sherita Mickelson and approved by all commissioners present.

Resolution No. 17 R 04 Approving the Third Amendment to the Intergovernmental Agreement between the Boone County Housing Authority and Winnebago County Housing Authority

Ray Morse moved to approve Resolution No. R 04. Allen Sisson made the board aware that this was for the operating agreement with Winnebago County Housing Authority. The motion was seconded by Robert Johns and approved by all commissioners present.

Resolution No. 17 R 05 Approving Revisions to the FY2017 Housing Choice Voucher Administrative Plan

Ron Wait moved to approve Resolution No. R 05. Ron Wait asked who goes through the administrative plan to review and write the revisions. Alan said it was Vickie Huwe. The motion was seconded by Stacy Mickelson and approved by all commissioners present.

Financial Report

Vickie said that HUD was letting BCHA keep more of its Net Restricted Assets (NRA). Ron asked about the Family Self-Sufficiency (FSS) monies, and Vickie said they are escrow for program participants. Alan explained the FSS program, and Christina Coon said the escrow is the difference in rent increases and accrued at the end of five years. Alan said approximately 10% of families take part in the voluntary program, which is one of the highest program percentages in Illinois for a housing authority. Allen asked if the house that had burned down in Belvidere had BCHA assisted families in it, and Kristin Andrews said two of the families were assisted, one in the BCHA voucher program and one in the Rental Housing Support Program. Allen asked if BCHA inspects the complete building, and Kristin said the storage room with the water heater is inspected.

Robert Johns moved to approve the financial report. The motion was seconded by Ray Morse and approved by all commissioners present.

New Business

None.

Old Business

None.

Commissioner Comments

Jerrica Cole noted the story on the WCHA partnership for the food truck in Alan’s report and that she would like to help in the future. Felicia Davis explained how the program came to be, through her work as part of the Leadership Rockford program. She was working with a non-profit organization, the Illinois Food Bank, for the program at the Westport Apartments. She worked to help the Food Bank expand their program to a new host site. Allen asked how often it was done and Felicia said about fourteen times a year and that the Food Bank is always looking for volunteers. She said the cost was about \$1,400 for a sponsorship and she described the food provided by the program.

Executive Session

None.

Action Take from Executive Session

None.

Adjournment

Ron Wait moved to hold the next meeting at 9:00 a.m. on April 21, 2017 at the Boone County Housing Authority office, 2036 North State Street, Belvidere, Illinois, 61008, and adjourn the meeting at 9:22 a.m. The motion was seconded by Robert Johns and approved by all commissioners present.

Respectfully submitted,

Recording Secretary

Commissioner _____ moved to approve these minutes, seconded by Commissioner _____

The foregoing minutes were approved by the Boone County Housing Authority on this 21st day of April, 2017.

Chairman Allen Sisson

Vice Chairman Robert Johns

Commissioner Ron Wait

Commissioner Ray Morse

Commissioner Stacy Mickelson

Commissioner Jerrica Cole
