

**BOONE COUNTY HOUSING AUTHORITY  
MARCH 16, 2018, REGULAR MEETING  
MINUTES**

**Call to Order, Roll Call**

Allen Sisson called the meeting to order at 9:14 a.m. on March 16, 2018 at the Boone County Housing Authority (BCHA) offices, at 2036 North State Street, Belvidere, Illinois. It was noted that the following Board members were in attendance:

Present:	Chairman Allen Sisson Vice-Chairman Robert Johns Commissioner Jerrica Cole Commissioner Ray Morse Commissioner Ron Wait
Absent:	Commissioner Julaine Drake Commissioner Jerrica Cole

Also present: Staff member Kristin Andrews, Felicia Davis, Alan Zais, Vickie Huwe.

**Changes to the Agenda**

None..

**Public Comment**

None.

**Executive Director Report**

Alan Zais said he provided a board a written report. Alan gave the board an update on an ongoing legal expense with a terminated program participant and the expense to the housing authority and Alan recommended BCHA conduct a legal procurement to see if it could get competitive lower costs. The board consented and directed Alan to proceed with a procurement process. Alan also confirmed the Veterans Assisted Supportive Housing (VASH) award of five VASH vouchers which will both help homeless Veterans in Boone County and increase administrative funding. Alan said this was the first time the program was available for Boone County. Alan also gave an update on the Regional Housing Initiative and said the HUD Technical Assistance team would be in the area the week of 04/10-12/18 to meet with area community and political leaders in Winnebago, Boone and Stephenson Counties, along with the Boone, Winnebago, Rockford and Freeport Housing Authorities.

**Resolution No. 18 R 06 Approving Minutes of the February 15, 2018 Meeting**

Ron Wait moved to approve Resolution No. 18 R 06. The motion was seconded by Robert Johns and approved by all commissioners present.

**Financial Report**

Vickie reported that the last payment had been made to the auditor, and that the legal expenses and Winnebago County Housing Authority management expenses were still account payables.

Robert Johns moved to approve the financial report. The motion was seconded by Ray Morse and approved by all commissioners present.

**New Business**

None.

**Old Business**

None.

**Commissioner Comments**

None

**Executive Session**

None.

**Action Take from Executive Session**

None

**Adjournment**

Ron Wait moved to hold the next meeting at 9:00 a.m. on April 16, 2018 at the Boone County Housing Authority office, 2036 North State Street, Belvidere, Illinois, 61008, and adjourn the meeting at 9:28 a.m. The motion was seconded by Ray Morse and approved by all commissioners present.

Respectfully submitted,

\_\_\_\_\_  
Recording Secretary

Commissioner \_\_\_\_\_ moved to approve these minutes, seconded by Commissioner \_\_\_\_\_

The foregoing minutes were approved by the Boone County Housing Authority on this 20th day of April, 2018.

Chairman Allen Sisson

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Vice Chairman Robert Johns

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Commissioner Ron Wait

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Commissioner Ray Morse

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Commissioner Jerrica Cole

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Commissioner Julaine Drake

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