

**BOONE COUNTY HOUSING AUTHORITY  
JANUARY 20, 2016, REGULAR MEETING  
MINUTES**

**Call to Order, Roll Call**

Allen Sisson called the meeting to order at 9:00 a.m. on January 20, 2017 at the Boone County Housing Authority (BCHA) offices, at 2036 North State Street, Belvidere, Illinois. It was noted that the following Board members were in attendance:

Present:	Chairman Allen Sisson Commissioner Ray Morse Commissioner Stacy Mickelson Commissioner Ron Wait Commissioner Jerrica Cole
Absent:	Vice-Chairman Robert Johns

Also present: Staff members Alan Zais, Felicia Davis, Vickie Huwe, Christina Coon.

**Guests**

None.

**Changes to the Agenda**

None.

**Public Comment**

None.

**Executive Director Report**

Alan Zais noted that a written copy of his report accompanied the board packet. Alan said that the U.S. Department of Housing and Urban Development (HUD) had issued the Public Housing Notice for the Moving To Work (MTW) expansion and the Winnebago County Housing Authority (WCHA) met the criteria for the first application cohort and intended to apply for MTW designation. Alan said the MTW language now included the regional component, and he would look to include BCHA as one an agency within the application so that the MTW benefits could be extended to the BCHA program. Alan said that WCHA's recent Resident Opportunities and Supportive Services grant would be an important component in the WCHA resident mobility component of an MTW application and described how the program would work for WCHA residents. Alan presented the history of BCHA acquiring the Family Self-Sufficiency (FSS) grant, only to have it recalled due to HUD over awarding the program, and the problem BCHA faced in that only housing authorities that have the program can apply for the program. Alan said that WCHA provides the program for free to BCHA where it currently serves 15 families, 10% of the program, and that he presents it each month along with the Winnebago and

Stephenson County FSS numbers as he believes this will prove important in the future for regional FSS awards of which BCHA could benefit. Alan discussed the Rental Housing Support Program (RHSP) being presented as a new grant and presented the history of the RHSP in Boone County, in which the Illinois Housing Development Authority (IHDA) had recaptured the City of Rockford Human Resource's administration of the Rockford and Belvidere RHSP administrated units and provided them to WCHA for administration, and WCHA in turn provides the eleven RHSP units in Belvidere to BCHA for administration and administration fee proration. Alan said he had hoped to apply for additional RHSP for Boone County, but has since learned that the program has changed so that new awards are for agencies and developers that own or will be constructing housing and therefore would not be applicable for BCHA. Alan said that he was initially encourage by an RHSP application as Boone County has a high poverty rate and was listed by IHDA as a County that would receive extra application points. Alan also shared that the Winnebago County Housing Authority (WCHA) is now serving as the contract administrator for the Housing Authority of the City of Freeport's (HACF) Rental Assistance Demonstration (RAD) I program for the Hosmer and Brewster high rises in Freeport.

#### **Resolution No. 17 R 01 Approving Minutes of the December 16, 2016 Meeting**

Ron Wait moved to approve Resolution No. 17 R 01. The motion was seconded by Stacy Mickelson and approved by all commissioners present.

#### **Financial Report**

Vickie said that HUD has been giving BCHA enough disbursement for the end of the month. Allen Sisson described how HUD now held a housing authorities funding sna would disburse it throughout the year to the housing authority based on projected need.

Ray Morse moved to approve the financial report. The motion was seconded by Stacy Mickelson and approved by all commissioners present.

#### **New Business**

The sublease for the Lutheran Social Services Retired Senior Volunteer Program has reached its renewal point, and it the program history was discussed as to whether the dual arrangement was creating confusion for BCHA program applicants and participants. The board directed Alan to research and recommend on whether the sublease should be renewed.

#### **Old Business**

None.

#### **Commissioner Comments**

None.

**Executive Session**

None.

**Action Take from Executive Session**

None.

**Adjournment**

Ron Wait moved to hold the next meeting at 9:00 a.m. on February 17, 2017 at the Boone County Housing Authority office, 2036 North State Street, Belvidere, Illinois, 61008, and adjourn the meeting at 9:20 a.m. The motion was seconded by Jerrica Cole and approved by all commissioners present.

Respectfully submitted,

\_\_\_\_\_

Recording Secretary

Commissioner \_\_\_\_\_ moved to approve these minutes, seconded by Commissioner \_\_\_\_\_.

The foregoing minutes were approved by the Boone County Housing Authority on this 17th day of February, 2017.

Chairman Allen Sisson \_\_\_\_\_

Vice Chairman Robert Johns \_\_\_\_\_

Commissioner Ron Wait \_\_\_\_\_

Commissioner Ray Morse \_\_\_\_\_

Commissioner Stacy Mickelson \_\_\_\_\_

Commissioner Jerrica Cole \_\_\_\_\_